

**West Virginia University
MicroFridge Lease**

To reserve your MicroFridge, complete this form and return with your full payment of \$230.00 to The Melvin Group. Payments received by August 1, 2011, will be installed prior to the first day of classes. If your payment is received after August 1, 2011, the MicroFridge will be installed at the end of the second week of the academic year.

Student’s Name _____

Home Address _____

City _____ State _____ Zip Code _____

Home Telephone () _____ WVU Student ID Number _____

Residence Hall Name _____ Room Number _____

School e-mail Address _____ Roommate’s Name _____

The Melvin Group will accept only one lease and one full payment per MicroFridge. Reimbursement/sharing of costs must be handled between the roommates. Split payments will be returned to the responsible parties. Should roommates choose to share the cost of a MicroFridge, one student will be held responsible for the equipment by this lease. All refunds and/or additional charges will be communicated with the lessee. Orders are processed on a first come, first served basis.

Total Cost: \$ 230.00 per MicroFridge for academic year 2011-2012
Payment Type: _____ **Check** enclosed made payable to The Melvin Group for \$230.00
 _____ **Credit Card** (please check one) _____ Visa _____ Master Card (Visa / Master Card only)

Card # _____ Expiration Date _____ Three Digit Auth Code _____
 Signature authorizing charge to above credit card number in the amount of \$230.00 payable to The Melvin Group
 Signature _____ Printed Name _____

It is the responsibility of the leasing student to understand and acknowledge the terms and conditions outlined below:

1. Full payment must accompany the order and will be processed upon receipt. Returned checks and chargebacks to credit cards will result in a \$35.00 service charge.
2. The lessee agrees to reimburse The Melvin Group for any and all loss or damage to the rental unit from any cause whatsoever. In the event that the unit is not returned, the replacement cost for the rental unit will be \$589.00 for units with a microwave and \$435.00 for units without a microwave.
3. The lessee shall be responsible for having the MicroFridge **defrosted, clean, dry and ready for pick-up at the end of the academic year. Microwaves need to be food residue free.** A \$25.00 cleaning fee will be charged for units returned unclean.
4. The unit must have all the original parts intact. The replacement costs for the parts are as follows: refrigerator shelf \$15.00; microwave plate \$30.00; microwave ring \$20.00. Lessee agrees to pay for replacement of parts not returned with the unit.
5. It is the responsibility of the student to notify the Melvin Group if they are withdrawing from school or changing rooms (service@themelvingroup.com or 800-525-7307). A search fee of \$35.00 will be incurred for a MicroFridge not in the assigned room location upon pick-up of the MicroFridge at the end of the lease term.
6. Refunds will be granted for the first 30 days from installation less a \$40.00 processing fee.
7. The lessee acknowledges that the MicroFridge unit requires a grounded three-prong outlet. If the student’s room does not have a proper outlet, a grounded adapter must be used. If an extension cord is used, it must be a three prong extension cord with a wire gauge no thinner than #18 wire.

I, the lessee, understand and agree to the terms of this agreement.

Signature of Student or Parent _____
Printed Name _____

Date _____